

Capitol Region Fire Chiefs Association (CRFCA)
ESF-4
May 22, 2008 Minutes

Location: Wethersfield FD Station #2

Convene: Called to order at 7:05pm by President William Austin

Attendance: William Austin (WHFD), Douglas Whalen (Bradley Int'l Airport FD), Frank Papa (NFD), Tom Gill (NFD), William Perkins (UCONN FD), Darren Hudson (HFD), Jack Farr (RHFD), Jim Bellamo (CFD), Mike Boucher (BFD), Gordie Harris (WFD), Rick Peruta (WFD), Rich Frohock (NBFD), James Barton (WPDF), Art Gold (BHFD), Richard Giansanti (SWFD), Bill Riley (BFD), Roger Nelson (BFD), Brian Schroll (WFD), Mark Guerrera (WFD), Chuck Flynn (WFD)

Public Participation- none

Minutes of last meeting: April 17th minutes were approved with one correction; *ADD- motion to have CRFCA supply lunch for the June 26, 27, 28 Hazmat IQ class in East Hartford was made (Harris/Giansanti) approved.*

Treasurers Report: Checking account: \$3,433.48, Savings account \$1,441.83 and 6-month CD \$5,000.37, Treasurer reported the Association applied for and registered with the State of CT as a business. The treasurer opened a 6-month CD on 4/29/08 in the amount of \$5,000.00. Motion to accept report (Flynn/Riley). Approved.

Guest Speakers:

Katherine McDonald of Country 92.5 was at the meeting presenting a special chicken cook-off being held at the Hook & Ladder restaurant as a fund raiser. Katherine was asking for department representation at the fund raiser on May 31st at 12 noon. Anyone wishing to enter the contest should call Katherine at 860-723-6137.

The Hartford County Fire Emergency Plan presented a PowerPoint program on the abilities of the Hartford County Fire Emergency Plan (HCFEP). The HCFEP representatives discussed the mission statement, organizational chart, county coordinators, county inventory and how they fit into the State fire emergency plan. Any Department that wishes to have this PowerPoint presented to their department can contact John Kupernik for more information.

Old Business:

DEMHS coordinating council report for 5-8-08 was presented at the meeting by Chief Austin

CAPTAIN MDT system- Chief Perez stated the 5 pilot towns received all of the hardware and the pilot towns are ready to go on-line next week. The modems that will be used are the 881 modems and if departments are installing modems they should also run a CAT-5 or CAT-6 line for future upgrades.

IMT CLASS- there will be a 6-day AHIMT class on June 9-14 at the CT Air National Guard facility. There are 6 slots left and you have to commit to all 6 days.

UASI grant update- the grant has been submitted and CRCOG staff is working on the next phase of the grant process.

AD HOC nominating committee for 2008- If anyone is interested in heading-up the ADHOC committee please let Chief Austin or any Officer know. If anyone is interested in running for office please let an Officer know before the June 19th meeting. Elections will take place at the June 19th meeting.

New Business

HAZMAT EPA-40 class- there is an EPA-40 Hazmat technician class scheduled for May 31, June 1, 7, 8 & 14. The class is full and another class will be reviewed in the fall.

HAZAMT IQ class- there is a 3-day hazmat IQ class scheduled at the East Hartford Public Safety Complex on June 26, 27 & 28. The class only requires a one day attendance and there are still spots available for all 3-days. This class is being sponsored by the Capitol Region and there is no cost to the participant.

Prime Mover & DECON Trailer- There will be a review of the Prime Movers and DECON Trailers in each Town to see if there is a commitment to the day-to-day service and having it available 24/7. If there are Towns that are interested in taking over the Prime mover & DECON trailers please submit in writing a letter of intent to Chief Austin. It was also agreed that ESF-4 should have a say in the placement of the DECON trailers and Prime movers in the region since it is the fire service that will maintain and respond the vehicles. A letter from State Police Commissioner identifying

the Prime mover & DECON trailer as a fire apparatus and not requiring a CDL license was distributed to all present.

Task Force discussion- There was discussion about the existing task forces and the need to have a standard operating procedure (SOP) for each task force. Task Force 51 and 53 need to submit their task force SOP to the capitol region secretary for the ESF-4 program, all the other task forces have their SOP's submitted. Each Task Force leader should also put together a pumper strike team SOP within that task force. It was discussed that the Pumper strike team SOP can be a stand alone SOP or written into the task force SOP as a new section but needs to be identified as a separate type of activation and not connected to the task force. The Farmington Valley task force has put together a tender strike team along with Tolland County. Glastonbury is forming a Tender Strike Team and will report on the progress of formation at a future meeting.

Duty Officer- there was some discussion related to the duty officer spot for ESF-4. The CREPC program "red plan" has the RICS dispatcher notify ESF-5 for all incidents called into RICS. If a specific request for ESF-4 or a task force is received the ESF-4 duty officer will be called and asked to activate whatever resources that are being requested from ESF-4. It was agreed to have at least 5 members deep for the duty officer position. Duty officers will be the CRFCA officers and the Hartford county coordinators; this will give us the depth required for responses.

The next meeting is the annual dinner meeting June 19th at the HOOK & LADDER, Main Street Hartford.

PLEASE NOTE TIME CHANGE - 6:30pm for the June meeting

Future meetings - The July meeting is scheduled at Blue Hills Fire Department, August -NO MEETING-, September is South Windsor.

Meeting Adjourned at 8:45pm

Respectfully submitted,

Douglas Whalen

CRFCA Secretary/Treasurer