

**Capitol Region Fire Chiefs Association (CRFCA)**  
**ESF-4**  
**July 24, 2008 Minutes**

**Location:** Blue Hills FD

**Convene:** Called to order at 7:05pm by President William Austin

**Attendance:** William Austin (WHFD), Douglas Whalen (Bradley Int'l Airport FD), Frank Papa (NFD), Jack Farr (RHFD), Chuck Flynn (WFD), James Barton (WPFD), Art Gold (BHFD), Richard Giansanti (SWFD), Bill Riley (BFD), Roger Nelson (BFD), David Celapinski (East Farmington ), Larry Skilton, (SWFD), Willie Perez (EHFD), Tom Lapierre(NFD), Jamie DiPace (AFD), Robert Walsh (HFD), Steve Bianchi (WFD), John Shaw (ESF-8), William Perkins (UCONN FD), Mary-Ellen Harper (FFD), Don Zessin (EGFD) & Robert Cross (CTANGFD).

**Public Participation-** none

**Minutes of last meeting:** a motion was made to accept the June 19<sup>th</sup> minutes (Lapierre/Barton) *approved*.

**Treasurers Report:** Checking account: \$2245.63, Savings account \$1,492.56 and 6-month CD \$5,023.13. Motion to accept report (Papa/Celapinski). Approved.

**Old Business:**

DEMHS coordinating council- there was no meeting in July

CAPTAIN MDT system- Chief Perez stated the system is going on-line with the pilot Town of East Hartford on Wednesday. The system will have updated programs and it will include the dispatch part of the program. CRCOG must have the pilot towns test the system to make sure the program meets the specifications that were originally sent out on a bid. Once the pilot towns agree the system is meeting or exceeding the specs it will become available to other Towns & cities. If this test with the pilot towns was not completed and we distributed the system out to other towns we would have to accept the product, with this testing we can make the appropriate changes to the system before it is accepted.

Regional Hazmat EPA-40 Technician class certificates were distributed to the Towns in attendance, all of the other certificates will be sent to the FD's by mail.

IMT CLASS- there are 35 people trained and involved with the regional Incident Management Team (IMT) program in the Capitol Region. Future classes for back-up support staff will be conducted. The back-up or support staff training will not be as intensive as the full IMT training curriculum and will be the next phase in setting up the IMT system in the Capitol Region. Future classes may not be conducted until the spring.

UASI grant update- the grant has been submitted and on Friday July 25<sup>th</sup> the region should get an idea of the dollar amount the region will receive from the UASI grant. Future UASI meetings will be conducted, go to the CRCOG webpage for meeting dates & location.

TASK FORCE UPDATE- Vice president Perez has updated the task force duty officer program to strengthen the task force/strike team activations. The 5-members that will make-up the ESF-4 duty officers are Willie Perez, Doug Whalen, John Kupernik, Rick Peruta and Anthony Dignoti. A duty officer booklet will be distributed to each duty officer to assist in activation protocol. Sunday all 5-members will be meeting in Colchester to begin the duty officer program. Chief Perez has asked everyone in charge of a task force to update their SOP/Policy to incorporate the pumper strike team and include the EMS component to complement the task force. Chief Perez is also looking for the SOP/policy on the tanker strike teams in the region.

The Hazmat IQ class on June 26,27 & 28 was a great success, all classes were full. Future classes are being looked into by the Capitol Region. A special thanks to the Capitol Region CREPC for sponsoring this 3-day event.

**ANYONE THAT REQUIRES THE \$200.00 BACKFILL OR  
VOLUNTEER PAYMENT MUST GET THE INFORMATION INTO  
CHERYL ASSIS AS SOON AS POSSIBLE SO PAYMENT CAN BE  
PROCESSED.**

### **New Business**

July 29<sup>th</sup> there will be 2-exercises going on in the region; Millstone relocation drill in East Hartford and a hurricane drill in Middletown. There will also be 3 other unannounced events within these drills . the IMT members who just finished a training class and the regional RCC center will be activated to control these events. The drills will start in the AM and should wrap-up by 2:00pm, lunch will be provided. Weather alerts will be sent electronically and a test of the paging system will be exercised.

Salamander system training- there will be a salamander system training and equipment update on September 22,23,24 & 25 at the CT Fire Academy. Classes will be approx 4 hours long and you will only have to attend one of

the six classes being offered (4 daytime & 2 evening classes). Anyone that has a salamander PDA or laptop with a command program should bring their equipment for review of updates available. Staff from the salamander & Higgins companies will be present to provide training and answer any questions that people have regarding the salamander ID system

CPTV & CT Fire Chiefs event- there will be a show on CPTV on September 11<sup>th</sup> regarding recruitment of volunteer firefighter and CERT team members. This program may turn into a monthly program if the response is positive. This program is being put together with the assistance of the CT Fire Chiefs CERT team members and CPTV staff. The show will air on September 11<sup>th</sup> at 9:00pm on channel 24 CPTV.

CT Fire Chiefs & CT Auto dealers association- the CT Fire Chiefs and CT Auto dealers association are putting together a program for teen driver safety. These groups are looking for assistance from teens to give their views on teen driving safety. For those teens that provide information to this project they will receive a ticket that will be put in a raffle for a car. The Governor is also involved in this program.

The Greater Hartford Public Safety Academy will have 7<sup>th</sup> 8<sup>th</sup> and 10<sup>th</sup> graders starting in the academy. The location TBD. More information will be provided by Chief Austin as it becomes available.

Future meetings – There is NO MEETING IN AUGUST, September 18<sup>th</sup> will be at South Windsor, October 16<sup>th</sup> meeting will be at Bloomfield center, November 20<sup>th</sup> is Avon FD and a special holiday December 18<sup>th</sup> meeting will be held in Newington. -, September is South Windsor.

Meeting Adjourned at 7:45pm

Respectfully submitted,

Douglas Whalen  
CRFCA Secretary/Treasurer